



RULES AND BYELAWS of TRING LAWN TENNIS CLUB

NAME

1. The club shall be called the TRING LAWN TENNIS CLUB.

OBJECT

2. The object of the club is to promote the game of Lawn Tennis and organise social activities for the recreation of the members.

The Club is a non-profit making organisation. All profits and surpluses will be used to maintain or improve the club's facilities. No profit or surplus will be distributed other than to another non-profit making body or to members on the winding up or dissolution of the Club.

CLASSES OF MEMBERSHIP

3. The Club shall consist of Playing Members, Non-Playing Members and Honorary Life Members, who shall all be over the age of 18 years.

PRESIDENTS AND VICE-PRESIDENTS

4. The President and Vice-Presidents are honorary appointments which shall be made each year at the Annual General Meeting.

OFFICERS OF THE CLUB

5. The Officers of the Club, all of whom shall be honorary and full Playing Members, shall be a Chairman, a Secretary, a Treasurer, a Men's Captain, a Ladies' Captain, a Match Secretary, a Ground Steward, a Junior Organiser, a Mid-week Representative, and a Membership Secretary. No member to hold more than one office.

COMMITTEE OF MANAGEMENT

6. The entire control and management of the Club shall be by a Committee comprising of the Officers of the Club, the Club Coach, and a minimum of two and a maximum of four other members, all of whom shall be elected annually at the Annual General Meeting by ballot, and shall be eligible for re-election.
7. The Committee shall meet regularly and not more than three months shall elapse between meetings.
8. At meetings of the committee, five shall form a Quorum provided the Chairman or Secretary is present.
9. Committee Meetings shall be called by the Secretary and an agenda shall be notified to all members of the Committee.

10. The Secretary shall call a meeting of the Committee on the written request of two members of the Committee.

POWERS OF THE COMMITTEE

11. The Committee shall have the power to fill any vacancies that may occur on the Committee or amongst the Officers.
12. The Committee may appoint sub-committees and members may be co-opted specifically for sub-committee duties.
13. The Committee shall have the power to appoint Trustees: to co-opt members to the Committee: to make regulations and Bye-Laws in accordance with these Rules and to settle disputed points not otherwise provided for by these Rules.
14. The Committee may suspend or expel from membership of the Club, any member violating these Rules or acting in any other matter prejudicial to the interest of the Club.
15. The Committee may hire out or allot the use of any Court or Courts or other part or parts of the Club Grounds and Premises to any local School, Club or Organisation, upon such terms and conditions and for such times or period as the Committee think desirable in the interest of the Club.
16. The Committee shall have the power to reserve at any time the whole or any portion of the Club Grounds and Premises in connection with Matches and Tournaments.
17. The Committee shall have the power to determine the fees to be paid by Members and others participating in Matches, Tournaments, Coaching or other activities organised by the Club.

APPLICATION FOR MEMBERSHIP

18. Application for Membership shall be made to the Membership Secretary on the appropriate form and shall be accompanied by the appropriate subscription. The election of new Members shall be at the absolute discretion of the Committee. Each new Member on election shall be supplied with a copy of the Club Rules which shall be binding on all Members.
19. Honorary Life Members shall be appointed by recommendation of the Committee to a General Meeting and shall not be subject to any subscription.

ANNUAL SUBSCRIPTIONS

20. Annual Subscriptions shall become due and payable by 31st March in each year with penalty payment after the 1st of April, as determined at the Annual General Meeting (see separate sheet.)

On payment of special mid-week fee, as determined at the Annual General Meeting, persons over 18 years of age may be permitted to play on the Club Courts on Monday to Friday, (except Bank Holidays), until 6pm, such persons to be described as mid-week players.

Young persons (under 18 years of age), may be permitted to play on the Club Courts at such time as may be determined by the Committee, subject to payment of the appropriate fee.

On attaining the age of 18 years application for playing membership may be submitted in accordance with rule 18.

21. A Member whose annual subscription is unpaid on the 30th April shall forthwith cease to be a Member subject to the right of special appeal to the Committee for reinstatement.
22. Any Member wishing to resign shall forward his or her resignation to the Secretary, in writing, before 28th February, otherwise the subscription for the following year shall be payable.

TEMPORARY RESIDENTS, VISITORS AND HOLIDAY PLAYERS

23. Temporary residents in Tring and District may be allowed to use the Club Courts upon payment of the appropriate subscription per month or part of a month. Applications to be made to the Membership Secretary (for rate see separate sheet.)
24. Members may introduce Visitors to the Club for the purpose of playing on payment of a daily fee. No Visitor residing within a 10 mile radius of the club may be introduced for the purpose of playing on more than three days in each year (for rate see separate sheet.)
25. Children (under 18 years of age), may be permitted to play on Mondays to Fridays, inclusive, up to 5.30pm during the period of a school holiday, on payment of the appropriate fee (for rate see separate sheet.)

FINANCIAL YEAR

26. The Club's financial year shall be from 1st October to 30th September inclusive.
27. A copy of the Statement of Accounts to be submitted for the approval of Members at the Annual General Meeting shall be sent to all Members not less than seven days before the date of such meeting.
28. An Auditor who is not an officer of the Club or a member of the Committee shall be appointed at the Annual General Meeting.

GENERAL MEETING

29. In January/February of each year a General Meeting shall be held (of which not less than seven days notice shall be given to all Members), for the purpose of receiving reports of the previous year; elections for the ensuing year; to receive proposals relating to the programme for the ensuing year; and to transact general business.
30. Any Member wishing to submit a Motion for inclusion in the Agenda of the Annual General Meeting shall forward details in writing to reach the Secretary not later than the 1st January.
31. No nomination for any Officer of the Club or Member of the Committee will be accepted unless the Member making such nomination has ascertained that the nominee is willing to serve, if elected.
32. A General Meeting shall be called by the Secretary at the request of the Committee, or within fourteen days of receipt of a written request signed by six members, stating the reason for which such meeting is to be called, or within a similar period of receiving a written request from a Member suspended or expelled by decision of the Committee, provided that the Member shall make his request to the Secretary within seven days of the Committee decision being communicated to him.
Not less than seven days notice of any General Meeting stating the purpose of such meeting shall be sent to all the Members.

In the event of a General Meeting being called at the request of an expelled or suspended Member, then such expulsion or suspension shall not be effective until confirmed by two-thirds majority of Members present and voting at such General Meeting.

33. Every Member present at the General Meeting shall be entitled to one vote on every motion and in the case of equality of votes the Chairman shall have a second or casting vote. The Quorum at all General Meetings shall be ten.

PLAY

34. The Ground Steward, or in his absence, any member of the Committee , shall have the power to close any court(s) if in his opinion it is deemed advisable.
35. Club Matches and Tournaments to have precedence of play.

ALTERATION OF RULES

36. No alteration to these Rules shall be made except by two-thirds majority of those present and voting at a General Meeting called for that purpose pursuant to Rule 32.

The Notice convening the meeting shall specify any alteration or addition proposed.